

# ACTION ITEM #1

## Year Three Report for Accreditation (Warwick M. Bayly)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Year Three Report for Accreditation

PROPOSED: That the Board of Regents approve the Year Three Report for Accreditation

SUBMITTED BY: Warwick M. Bayly, Provost and Academic Vice President

SUPPORTING  
INFORMATION:

**Summary.** On March 1, 2013, WSU will submit its Year Three Report to the NWCCU to support continuing accreditation of the institution. This report includes:

- Standard Two (Resources and Capacity) assesses institutional inputs. It requires an evaluation of major institutional functions, resources, and infrastructure to determine the institution's potential to fulfill its mission.
- Update: Standard One (Mission, Core Themes, Goals, and Outcomes) examines institutional purpose and intentions. It requires a statement of institutional mission, articulation of mission fulfillment, and identification of core themes (strategic goals) within that mission. It requires objectives, each with assessable indicators of achievement, for each core theme.
- Responses to prior Recommendations on indicators of mission fulfillment and institutional effectiveness (2011); educational assessment (2009); and communication (2009).

**WSU Pilot Institution.** WSU has been selected by the NWCCU to participate in a pilot project whereby the Year Three evaluation will be done without a site visit. Instead:

- In February, a window period will be agreed on with the evaluation team, probably spanning a period of weeks (such as, mid-March to mid-April).

- The evaluation team will review the report and request contact with individual university personnel as needed, routed through WSU’s Accreditation Liaison Officer (ALO).
- The NWCCU wants institutions to give greater focus on meeting the next standards on planning, assessment & evaluation of programs and services, and improvement; and to highlight the site visit for the complete, comprehensive report in Year Seven (2017 for WSU).

**Timeline for Accreditation Report and Off-Site Visit/Review**

January	February	March – April
Regents review draft report and approve.	Final changes made; print and publish. Introduce university-wide.	3/1/13: Report submitted. TBD: Off-site visit / review period.

**Review Year Three Report**

- **Report available at**  
<http://accreditation.wsu.edu/reports/NWCCU-2013-Year-Three-Report-Regents-Draft.pdf>
  - Some exhibits require WSU log-in.
  - For questions or technical assistance, see contact information at the end of this item.
- **Contents of Report:**
  - A. Institutional Overview
  - B. Preface (brief update of institutional changes)
  - C. Standard 1 Update (begins with responses to Recommendations from 2011)
  - D. Standard 2
    - i. Governance, Leadership & Management
    - ii. Human Resources, Policies & Procedures
    - iii. Educational Resources
    - iv. Student Support Resources
    - v. Library & Information Resources
    - vi. Financial Resources, Policies & Procedures
    - vii. Physical & Technological Infrastructure
  - E. Conclusion
  - F. Appendix: Reader Resources
  - G. Addendum 1: Response to Recommendation 2 (2009, Educational Assessment)

H. Addendum 2: Response to Recommendation 3 (2009, Communication / Constituent Participation)

**Regents Participation in 2013.** Identify Regents available for communication during review period.

### Access to Report and Contact Information

#### 1. Access the Year Three Accreditation Report

- Complete Report: Link to complete report:  
<http://accreditation.wsu.edu/reports/NWCCU-2013-Year-Three-Report-Regents-Draft.pdf>
- Evidence/Exhibits:
  - All evidence supporting this report is provided electronically, using hyperlinks.
  - Some documents require WSU login.

#### 2. Contacts

- Questions about the Report:  
**Larry James**, Vice Provost for Academic Affairs  
[larry.james@wsu.edu](mailto:larry.james@wsu.edu)  
**Kimberly Green**, ALO and Interim Director of Institutional Accreditation  
[kimberly\\_green@wsu.edu](mailto:kimberly_green@wsu.edu) (509) 335-5675.
- Other help for access to report or exhibits:  
Office of Assessment of Teaching and Learning:  
(509) 335-1355  
**Scott Avery**, [scottavery@wsu.edu](mailto:scottavery@wsu.edu) (509) 335-1574  
**Joshua Yeidel** [yeidel@wsu.edu](mailto:yeidel@wsu.edu) (509) 335-0438

#### 3. Other information

- The Accreditation website will be finalized in February, to include other information to orient the evaluating team.
- In January and February, the ALO and staff will continue verifying hyperlinks in the report.