

MINUTES
Board of Regents
January 27, 2017

The Board of Regents of Washington State University (WSU or University) met pursuant to call in Open Meeting at 8:00 a.m. on Friday, January 27, 2017, at WSU Tri-Cities, Consolidated Information Center, Rooms 210-214, Richland, Washington.

Present: Regent Lura Powell, Chair; Regents Don Barbieri, Ted Baseler, Brett Blankenship, Narek Danielyan, and Mike Worthy; President Kirk H. Schulz. Also present via teleconference: Regents T. Ryan Durkan, Laura Jennings and Ron Sims.

I. OPENING

A. Report from the Chair of the Board of Regents. Chair Powell provided welcoming remarks to the audience and said the Regents were pleased to be on the WSU Tri-Cities campus at the beginning of another exciting semester at WSU.

Chair Powell reported since the Board last met in November, Regents had the opportunity to attend the Holiday Bowl to cheer on the Cougs. She said, while WSU did not win the game, it was still a very positive experience and the Regents who attended had the opportunity for many meaningful interactions with alumni, friends, and fans. Chair Powell also commended WSU's football team for a tremendous season.

Chair Powell reported that on Wednesday, January 25th she had the honor of bestowing the Regents' Distinguished Alumnus Award on Dr. Jim Wells, a biochemist who earned his Ph.D. from WSU in 1979. Chair Powell commented that Dr. Wells gave a wonderful presentation to the WSU community in Pullman on Wednesday afternoon and said he is truly an inspiration.

Lastly, on behalf of the Board, Chair Powell recognized President Schulz for his leadership over the past year. Following is a transcript of the statement read by Chair Powell:

Board of Regents Recognition of President Schulz

I would like to take a moment to salute President Schulz for his leadership during the first seven months of his presidency at Washington State University.

Kirk, you have demonstrated a remarkable energy and passion for the University and its stakeholders since you were appointed president last March. Your tireless commitment to listening to the Cougar Nation and incorporating that feedback in advancing our statewide enterprise has been a joy to observe.

Your vision for accelerating WSU's progress toward becoming one of the nation's leading land-grant institutions through the Drive to 25 is inspiring. And your efforts to engage the entire WSU community in that conversation has been both energizing and unifying.

All of us on the Board point with great pride to the University's accomplishments in your first months at the helm. These actions are propelling WSU to new institutional heights. They include:

- *Your active engagement to help assure the preliminary accreditation of the Elson S. Floyd College of Medicine*
- *Your focus on accountability and your commitment to realigning university resources to invest in WSU's research strengths that will support our Grand Challenges*
- *Your leadership in guiding WSU's transformation into a system of campuses that work together seamlessly to serve and advance the state*
- *Your unwavering public stand in support of diversity, inclusion, and opportunity for all*
- *Your focus on building greater awareness of WSU's leadership and contributions to society among all of our stakeholders—locally, nationally, and internationally*

Every leader of an organization faces challenges along the path to progress. The true test of a leader is how he or she responds during those moments. Kirk, your grace under fire, your commitment to openness and transparency, and your pragmatic approach to problem solving while keeping the institution's mission in focus has been nothing short of remarkable.

We deeply appreciate your leadership. We look forward to teaming with you in 2017 to continue advancing WSU's trajectory as leader in higher education.

In conclusion to her report, Chair Powell reminded the audience that the Board would hold a public comment period at the end of the meeting.

B. Report from the President of the University. President Schulz thanked the Board for its comments and support and noted that WSU has a great team of leaders. President Schulz said he would like to use his report to look back at some of the

accomplishments at WSU over the year of 2016, which he said represented a just a sampling of WSU's top accomplishments.

- Expansion of Health Care Statewide – The Elson S. Floyd College of Medicine will expand access to health care in the underserved areas of the state.
- Development of Environment-Friendly Jet Fuel – An example of the University's commitment to green energy solutions and sustainability.
- Transformational Student Experience – Money magazine ranked WSU No. 1 among public universities and No. 4 nationally among all colleges from "50 colleges that add the most value".
- Advancement of Global Health Security – Scientists from the Paul G. Allen School for Global Animal Health are playing a vital role in the World Health Organization's effort to eradicate human rabies from the planet by 2030.
- Launch of the Cosmic Crisp – The latest example of WSU's world-class tree fruit breeding program and its commitment to the state's tree-fruit industry.
- Record Enrollment – Record enrollment for fall 2016 (30,142) shows WSU is a top choice of Washington students. Applications to attend WSU have grown 50% from 4 years ago. WSU's strong commitment to recruiting students who reflect the state's diversity is a priority.
- WSU Vancouver – Tremendous opportunity for continued growth to meet the needs of southwest Washington. 17 percent increase in freshman enrollment this fall (total 3,426). Newly added degree programs in Strategic Communications and Electrical Engineering.
- WSU North Puget Sound at Everett – Continued expansion to add industry-aligned undergraduate programs that meet the needs of the local economy. Newly added programs in Software Engineering and Data Analytics. Fall enrollment at nearly 200. New Everett University Center to open fall 2017.
- WSU Spokane – Continued development of WSU's Health Sciences campus, the medical school, and the spin off opportunities in the community will be boon to the Spokane economy and enhance the city's livability. Preliminary accreditation granted to the Elson S. Floyd College of Medicine in October. The Spokane Teaching Health Clinic opening, August 2016 – created by WSU and community partners Providence Sacred Heart and the Empire Health Foundation. The College of Pharmacy celebrated its 125th anniversary and continues to grow in stature.

- WSU Tri-Cities – Tremendous opportunities as campus enriches its hands-on and project based learning opportunities that contribute to the economic vitality to the Columbia Basin region. WSU’s most diverse campus: 35% students of color.
- Global Campus – Continues to be a national leader in delivering a WSU education online – Providing access to knowledge and opportunities for a better future. In the newest U.S. News and World Report’s rankings, the online bachelor’s degree programs ranked 15th nationally compared to 34th last year. Program regularly singled out for excellence by the University Continuing Education Association.
- Enrichment of the Arts – Arts are critical to making interdisciplinary connections and are an important part of the holistic education WSU’s students need. Construction of the new Museum of Art will be impactful on WSU’s students, faculty and staff as well as the Palouse region.
- High Performance Computing Capabilities: Kamiak – Expected to fuel scientific discovery across disciplines and propel major advances in the fields of simulation and data science.
- Mars Rover Team – Example of WSU’s commitment to delivering high-demand degrees in STEM fields and graduating students job-ready in fields in which the state needs skilled workers and continually adding programs in areas in which needs are identified.
- Community Service – More than 100,000 hours/10,000 WSU students, faculty and staff volunteers statewide in 2016. Continues an amazing legacy and commitment to service at WSU, a critical value to cultivate among WSU’s students for the future wellbeing of our society. 2016 community service highlights include: the WSU Tri-Cities campus community built a Habitat for Humanity house in Pasco for the Bermese family. The Greek community led numerous fundraises and food drives. The Spokane, Tri-Cities and Vancouver campuses all gave back to their communities through the Cougs in the Community program.
- International Efforts/INTO Partnership – Will increase the exposure of students to international perspectives. Better prepare student to work in environments around the globe and collaborate with colleagues from different cultures. Provides opportunities to share WSU’s expertise in research, teaching, service, economic development with new global partners.
- Washington State Academy of Sciences – 4 WSU Faculty Named in September: Monica Kirkpatrick Johnson, Brian Lamb, Jill McCluskey, John Roll. Important achievement as the academy provides expert scientific and engineering analysis to inform public policy making in the state and increases the role and visibility of science in Washington, which is key to the state’s future. Members are accepted

in recognition of their outstanding record of scientific achievement and their willingness to work on behalf of the academy in bringing the best available science to bear on issues within the state of Washington.

- Advancement of Wine Science Research – An example of creating innovative partnerships to service a need: collaboration is fueling a nearly \$5 billion a year state industry, making Washington second nationally in wineries and wine production.

In addition, President Schulz reported the following university updates.

- Student Conduct Process Review – President Schulz said the Student Conduct Process review continues to move forward. The university has put emergency provisions in place and WSU will take the time to ensure the process moving forward is best in practice and will be seen in the higher education and alumni communities as among the best in the country.
- Medical School – President Schulz reported WSU has positive legislative momentum around the Elson S. Floyd College of Medicine.
- University Budget – President Schulz reported that budget discussions are continuing. He said WSU needs to have a responsible and balanced budget with sufficient reserves and flexibility to invest new initiatives.
- Executive Searches – President Schulz reported WSU's executive searches continue to move forward. He said WSU has successfully hired a Vice President for Finance and Administration, Stacy Pearson, who will be joining WSU in February. He also reported WSU's new Vice President for Student Affairs, Mary Jo Gonzales, will be joining WSU in late January. President Schulz reported WSU has four finalists for Vice President for Marketing and Communications position and he anticipates WSU will have the position filled in April. In addition, President Schulz said WSU is conducting searches for two Deans. WSU has candidates coming in for the Dean of the Voiland College of Engineering and Architecture and the College of Agricultural, Human, and Natural Resource Sciences.

President Schulz concluded his report and shared a video of a commercial WSU debuted during the 2016 Holiday Bowl game.

C. Report from the Chancellor, WSU Tri-Cities - WSU Tri-Cities Chancellor Keith Moo-Young welcomed the Board and the audience to the Tri-Cities and reported on the following:

- Enrollment Growth – Chancellor Moo-Young reported WSU Tri-Cities continues to work diligently to help the WSU achieve its 30,000 student enrollment benchmark and WSU Tri-Cities has seen great enrollment growth and stabilization over both

fall and spring semesters. Overall enrollment grew by a record 17% in the fall – 35% for transfer students (total 1,800).

- Graduation Rates – WSU Tri-Cities’ retention and graduation rates continue to improve. Chancellor Moo-Young reported last year’s graduation rate was 57% an increase from the high 30 percentile six years ago. He commented WSU Tri-Cities has a large number of Pell grant eligible students (51%) with a high minority student population and many people might automatically assume this is why the retention and/or graduation rates on the Tri-Cities campus are lower than WSU’s average as a whole. He said this is actually inaccurate and the Tri-Cities campus actually loses more Caucasian students in the first year than minority students. Minority students are tracked either at or above the campus average on a per annual basis. Chancellor Moo-Young also said leadership at the campus is taking several steps on the Tri-Cities campus to understand what is happening with non-minority students to improve their retention and graduation rates and the student experience as whole.
- Research Goals – Chancellor Moo-Young reported part of the research goal for the Tri-Cities campus is to work with the community to expand research relationships and partnerships and community engagement to increase additional opportunities for students.
- Community Engagement – Chancellor Moo-Young reported that last year Cougs in the Community Outreach Program volunteers on the Tri-Cities campus dedicated its first Habitat for Humanity home in Pasco.
- Student Residential Housing – Chancellor Moo-Young reported the public/private partnership with Corporate Pointe Developers project for student residential housing is projected to be complete in the fall of 2017.
- Student Union Building – Chancellor Moo-Young reported the WSU Tri-Cities Student Union Building project is projected to be complete spring of 2017. He said the project will transform the student experience on the Tri-Cities campus and will give the campus and students a dynamic space to call their own. The 10,000 square foot building has been designed and built for students’ needs.

Chancellor Moo-Young thanked the Board and President Schulz for their continued support of the Tri-Cities campus and community.

II. CONSENT AGENDA.

Chair Powell reported there were three items on the Consent Agenda.

- A) Approval of Minutes – November 4, 2016, and November 7, 2016, Board of Regents Meetings

- B) Discontinue Master of Education – English Language Learners
- C) Discontinue Master of Arts in Education – English Language Learners

Chair Powell asked if any Regent wished to remove any item on the Consent Agenda to be considered separately. Hearing no requests, it was moved and seconded that the Consent Agenda be approved. Carried.

III. REPORTS FROM SHARED GOVERNANCE GROUPS. Representatives from each of the University groups—Foundation Board of Governors, Faculty Senate, Administrative and Professional Advisory Council, Associated Students of WSU, and the Graduate and Professional Student Association—reviewed their reports as submitted. (*Exhibit A*)

V. STUDENT AFFAIRS AND STUDENT LIFE COMMITTEE REPORT. At the request of Regent Barbieri, Regent Danielyan provided the Student Affairs and Student Life Committee report. Regent Danielyan reported the Student Affairs and Student Life Committee heard presentations provided by WSU Tri-Cities Vice Chancellor for Enrollment Management and Student Services Chris Meiers and WSU North Puget Sound at Everett Chancellor Paul Pitre regarding the Student Affairs structure at each campus. He said both presentations were very informative.

VI. RESEARCH AND ACADEMIC AFFAIRS COMMITTEE REPORT. Regent Jennings reported the committee had a very full meeting. She reported that Vice Provost, Erica Austin led a discussion on the Seven Year Accreditation and also that Vice Provost Austin and Provost and Executive Vice President Dan Bernardo led the Committee in a very thorough discussion on the Assessment of Student Learning. She the committee discussed what factors are taken into consideration at WSU, processes for collecting the data, and how WSU assesses student needs in its decision making. Regent Jennings said it was clear from the discussion, WSU takes these assessments very seriously and that assessments of student learning are taken in to consideration in decision making at all levels of the University.

Regent Jennings reported the Committee also heard a presentation on the transition of the Nutrition and Exercise Physiology (NEP) Program to the Elson S. Floyd College of Medicine. She said prior to the creation of the Medical School, this program reported directly to the Chancellor at WSU Spokane and that the transition will now put the program in compliance with both university policy and accreditation best practices.

Regent Jennings also reported the Committee heard a presentation by Provost and Executive Vice President Dan Bernardo on a Future Action Item to establish three departments within the Murrow College of Communications. She said this is part of the logical evolution of the Murrow College of Communication which transitioned from the School of Communications within the College of Liberal Arts to a standalone college in 2008. Regent Jennings reported enrollment in the college has almost doubled in that time and the development of these departments creates an appropriately resourced

administrative backbone for the College while responding to industry demand and puts the College in a good position to seek accreditation.

In conclusion, Regent Jennings reported the Committee heard presentations on two Action Items regarding discontinuation of the Master of Education – English Language Learners and the discontinuation of the Master of Arts in Education – English Language Learners degrees. She said the Committee during its meeting recommended approval of both Action Items and that they be added to the Consent Agenda. [See above action taken on the Consent Agenda.]

VII. INSTITUTIONAL INFRASTRUCTURE COMMITTEE REPORT. Regent Worthy, acting as Chair for the Institutional Infrastructure Committee on behalf of Regent Carson, reported the Committee discussed two Information Items. Associate Vice President for Finance Matt Skinner provided an update on the WSU Human Resources Payroll and Finance Modernization Initiative. Regent Worthy said the modernization of information technology at WSU is a huge undertaking and requires significant engagement university wide.

Regent Worthy further reported the Committee heard a presentation from WSU Vancouver Vice Chancellor Lynn Valenter regarding an opportunity to lease a parcel of the WSU Vancouver property to the Vancouver School District for the development of a permanent location for the Vancouver iTech Preparatory school (iTech Prep). Regent Worthy said iTech Prep is a public STEM Magnet school for grades 6-12 operated by the Vancouver School District. WSU Vancouver has been the host location of iTech Prep for the past four years and Regent Worthy said it is an extremely popular program and opportunity for the students of the Vancouver School District. Regent Worthy reported the Vancouver School District has slated on an upcoming bond issue a component that will provide funding for construction of a facility for 700 students. Due to the timing of the bond issue scheduled for February and the Vancouver School District prior collaboration with WSU Vancouver, the Committee determined that it was appropriate to advance the land lease opportunity to the Finance and Compliance Committee agenda for action.

Regent Worthy concluded the Institutional Infrastructure Committee report.

VII. FINANCE AND COMPLIANCE COMMITTEE REPORT. Regent Worthy reported that Director of Internal Audit Heather Lopez presented the Finance and Compliance Committee with an Internal Audit update. He further reported that Debra Pennick with the Washington State Auditor's Office presented the WSU Financial Statement Audit Exit memo for June 2016 to the Committee.

Regent Worthy reported Associate Vice President for Finance, Matt Skinner provided the Committee with a presentation on the WSU Comprehensive Annual Financial Report and the WSU Annual Debt Report in conjunction with WSU Financial Advisor Susan Musselman who provided an overview of interest rates and market trends.

Regent Worthy reported the committee heard a Future Action Item: WSU, All Campuses, Amendments to WAC 504-36-030 Spector Events Safety Rules presented by Executive Director for Public Safety, Bill Gardner.

Regent Worthy further reported the committee heard a presentation on an Action Item: FY2018 Housing and Dining Rates for WSU provided by Associate Vice President for Administrative Services Terry Boston and advanced the same to the Board for consideration.

FY2018 Housing and Dining Rates

It was moved and seconded that the Board of Regents approve an increase in the Housing and Dining rates as proposed. Carried. *(Exhibit B)*

Regent Worthy said before bringing the next Action Item forwarded to the Board for consideration, he would like to note for the record that it was decided that this item will be presented as an action item in accordance with Board of Regents Bylaw II.12.B.

WSU Vancouver, Vancouver School District (VSD) Ground Lease

It was moved and seconded that the Board of Regents adopt resolution #170127-547 delegating authority to the President, or designee, to complete negotiations for and execute a ground lease with the Vancouver School District, contingent upon: (1) satisfactory completion of any studies legally required prior to execution of the lease; (2) compliance with all applicable legal requirements, and (3) engagement in community outreach efforts led by the VSD. Carried. *(Exhibit C)*

IX. STRATEGIC AND OPERATIONAL EXCELLENCE COMMITTEE REPORT.

Regent Baseler reported the Committee worked through a robust agenda and discussed two Information Items and two Action Items. He said Vice President for Government Relations and External Affairs Colleen Kerr provided a comprehensive report on the upcoming state and federal legislative agendas. Regent Baseler reported the Committee heard an update from Senior Assistant Attorney General Danielle Hess regarding the adoption of emergency rules governing adjudications of student conduct matters.

Regent Baseler reported the Committee then heard presentations and had considerable discussion regarding the Board of Regents Policy on Delegation of Authority and forwarded the following to the Board for consideration.

Board of Regents Policy on Delegation of Authority (Part 1)

It was moved and seconded that the Board of Regents approve and adopt the proposed Policy on Delegation of Authority. Carried. *(Exhibit D)*

Board of Regents Policy on Delegation of Authority (Part 2)

It was moved and seconded that the Board of Regents adopt the following resolutions amending or clarifying certain existing delegations of authority:

- (1) Resolution 170127-539 delegating authority to the President or designee to approve changes to the *Faculty Manual*;
- (2) Resolution 170127-540 delegating authority to the President or designee to approve the following changes to the University's Washington Administrative Code Regulations: editorial changes, changes made pursuant to expedited and emergency rulemaking, and changes to parking and traffic regulations;
- (3) Resolution 170127-541 delegating authority to the President or designee to approve name changes to degree programs and to approve extensions of existing degree programs to another WSU campus, provided the extension is consistent with the institution's and the specific campus's strategic plans;
- (4) Resolution 170127-542 delegating authority to the President or designee to initiate legal action on behalf of the University upon approval of the Board Chair;
- (5) Resolution 170127-543 delegating authority to the President or designee to approve settlements of legal claims within the general business and financial affairs threshold of \$2,500,000 and time-sensitive contracts beyond the \$2,500,000 threshold;
- (6) Resolution 170127-544 delegating authority to the President or designee to approve operating agreements between WSU and the WSU Foundation, WSU Alumni Association, Washington 4-H Foundation, and other affiliated entities; and
- 7) Resolution 170127-545 delegating authority to the President or designee to assign temporary names to major facilities to indicate function until a permanent name is assigned.

Carried. (*Exhibit D*)

In conclusion, Regent Baseler reported the Committee had a very comprehensive discussion around WSU's goal to increase international student enrollment and its desire to engage INTO, an international student recruitment organization, to help facilitate WSU's recruitment of international students. As a result of the Committee's discussion, Regent Baseler forward the following for the Boards consideration.

Delegation of Authority to Execute Agreements Related to the Establishment of an International Student Center

It was moved and seconded that the Board of Regents adopt resolution #170127-546 delegating authority to the President or designee to execute and implement agreements, including but not limited to service agreements and lease agreements, between Washington State University, IUP 2 LLP, and/or INTO Washington State University related to the establishment of the proposed international student center. Carried. *(Exhibit E)*

- X. **OTHER BUSINESS.** No other business.
- XI. **PUBLIC COMMENT PERIOD.** No public comment.
- XII. **ADJOURNMENT.** The meeting adjourned at 10:15 a.m.

Approved by the Board of Regents at its meeting held March 24, 2017, in Seattle, WA, at the Conference Center at Seattle-Tacoma International Airport.

SIGNED COPY AVAILABLE IN THE PRESIDENT'S OFFICE

EXHIBIT A
Board of Regents Meeting
January 27, 2017

January 27, 2016

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Foundation Regents Report

SUBMITTED BY: Lewis Lee, President, WSU Foundation
Chair, Board of Directors, WSU Foundation

The Washington State University Foundation is pleased to report the following:

- During Fiscal Year 2017 (July 1, 2016—June 30, 2017) the WSU Foundation has received \$57,090,109 in total fundraising commitments through December 31, 2016. The WSU Foundation's FY2017 Progress Report is attached.
- The WSU Foundation's endowment market value as of November 30, 2016 was \$430,523,222. The investment return for FY2017 to date was 2.90%, and the three-year investment return to date was 3.80%. Additional endowment performance information can be found at: <https://foundation.wsu.edu/endowment-performance/>.
- In addition to ongoing efforts to secure private support for WSU's statewide academic, research, and service mission, fundraising priorities for FY2017 continue to be scholarship and unrestricted support for the Elson S. Floyd College of Medicine, which will seat its charter class of 60 students in fall 2017. To date, \$5,877,217 million has been committed toward the first milestone of \$15 million in fall 2017. More about supporting the Floyd College of Medicine can be found at <https://medicine.wsu.edu/alumni-and-friends>.
- The WSU Foundation Board of Directors will engage in a strategic planning retreat with Foundation leadership, March 2-3, 2017 in Coeur d'Alene, Idaho. The next business meeting of the Board of Directors is May 19 in Vancouver, WA. The next meeting of the WSU Foundation Trustees will be May 18-19, 2017, in Vancouver, WA.

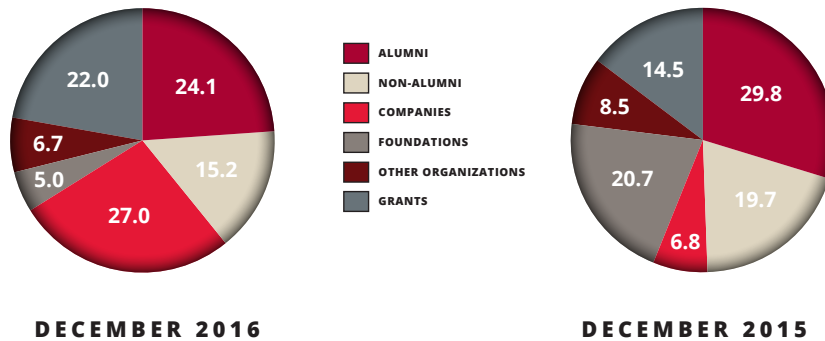
WASHINGTON STATE UNIVERSITY FOUNDATION
YEAR-TO-DATE PROGRESS REPORT
 July 1, 2016 - December 31, 2016

| FY2017-to-date | 12/31/2016 | 12/31/2015 |
|--|---------------------|---------------------|
| Gift Totals | \$21,773,255 | \$39,391,875 |
| Private Grants | \$12,554,978 | \$12,024,732 |
| Sub Total, Gifts & Grants | \$34,328,233 | \$51,416,607 |
| Pledge Balance | \$2,793,390 | \$3,193,444 |
| Sub Total Gifts, Grants & Pledges | \$37,121,624 | \$54,610,051 |
| Revocable Gifts | \$8,216,617 | \$7,297,405 |
| Annual Fundraising Totals | \$45,338,241 | \$61,907,456 |
| Other Contributions | \$11,751,868 | \$23,495 |
| Annual Total | \$57,090,109 | \$61,930,951 |

Note: These figures are unaudited

FISCAL YEAR CONTRIBUTIONS BY SOURCE

(AS A PERCENTAGE)



| Month Ended December 31, 2016 | 12/31/2016 | 12/31/2015 |
|--|--------------------|---------------------|
| Gift Totals | \$8,974,313 | \$8,915,946 |
| Private Grants | \$271,112 | \$2,173,118 |
| Sub Total, Gifts & Grants | \$9,245,425 | \$11,089,064 |
| Pledge Balance | \$400,675 | \$312,473 |
| Sub Total Gifts, Grants & Pledges | \$9,646,100 | \$11,401,538 |
| Revocable Gifts | \$80,000 | \$350,000 |
| Other Contributions | \$1,200 | \$23,495 |
| Monthly Total | \$9,727,300 | \$11,775,033 |

| Endowment Summary | Five Months Ended 11/30/2016 | Five Months Ended 11/30/2015 |
|---|-------------------------------------|-------------------------------------|
| Endowment, Beginning | \$418,880,665 | \$412,826,312 |
| Gifts and Other Additions | \$5,056,174 | \$22,888,860 |
| Investment Gains (Losses) | \$12,559,355 | -\$6,210,713 |
| Distributions to WSU Programs and Advancement Fee | -\$5,972,972 | -\$5,615,000 |
| Endowment, Ending | \$430,523,222 | \$423,889,459 |
| Investment Return, FY2017-to-date | 2.90% | -1.80% |
| Three-year return through Nov. 30, 2016 and Nov. 30, 2015 | 3.80% | 7.10% |

| KEY STATISTICS | 12/31/2016 | 12/31/2015 |
|--|-------------------|-------------------|
| Alumni of Record Available for solicitation | 177,002 | 172,679 |
| Alumni Participation Rate | 6.8% | 6.8% |
| Total Number of FY2017 Donors | 30,958 | 27,417 |
| Total FY Gifts, Grants, Pledges, Revocable Commitments | 49,393 | 46,272 |

January 27, 2017

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Faculty Senate Report

SUBMITTED BY: AG Rud, Chair, Faculty Senate 

Elson S. Floyd College of Medicine: The Senate executive committee spoke by phone on December 15, 2016 with Dean John Tomkowiak and members of his staff regarding the medical college's admissions procedures listed on the college's website. We gained a deeper and more nuanced understanding of the process the medical college is undertaking for its inaugural class, especially as it reaches out to potential students in underserved populations of the state.

INTO: The university has embarked on a major effort to internationalize its student body. The faculty senate heard two presentations this past fall on the university's potential collaboration with INTO, a private international company that promotes and facilitates increased international presence in higher education. As senate chair, I serve on the steering committee for our collaboration with INTO. The hard work of the steering committee, especially its chair Asif Chaudhry, vice president for international programs, as well as tireless efforts by President Schulz and Provost Bernardo, resulted in a signed agreement with INTO on December 19, 2016. Our first students should be on campus this fall.

Campus Climate Senate Discussion: The Faculty Senate on November 17, 2016 discussed campus incidents of hate and prejudice at WSU and around the country, and endorsed President Schulz's November 14, 2016 letter to the university titled "Supporting a safe campus environment for all," in which the president stated "Regardless of how you feel about the election results, I want to remind you that WSU embraces diversity, inclusion, and opportunity for all. The foundation of our university is built on those principles. We do not—and will not—tolerate expressions of hate, prejudice, or injustice."

Activities of the Senate Officers: My colleague, senate chair elect Judith McDonald, and I attended the faculty senate meeting at the University of Washington on December 1, 2016. I presented at the meeting on our senate initiative on non-tenure track faculty. Earlier that day Dr. McDonald presented to the state legislature in Olympia on the importance of full time faculty. In part she stated WSU senate support for encouraging the legislature to increase tenure lines and funding to the state universities but that we also strongly support and value the contributions made by faculty hired on other types of contracts. In addition to requesting an increase support for tenure lines, she also stated that senate leadership is committed to finding ways to improve the contracts and working conditions for all faculty.

January 27, 2017

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: ASWSUTC Report

SUBMITTED BY: Israa Alshaikhli, ASWSUTC President

The Associated Students of Washington State University Tri-Cities (ASWSUTC) have already accomplished a lot of our goals as we focused our efforts on serving students this past fall semester. This year, ASWSUTC focused on communication, collaboration, and developing the campus to improve student services. We worked on our communication internally and externally, collaborated with clubs and organizations on campus, and based on feedback of students, we are currently exploring in collaboration with leadership adding the following services: Diversity and Inclusion Center, a Health Clinic, and a Recreation Facility. ASWSUTC is currently working on a petition to see how many students are interested in having a Recreation Facility on campus and how lucrative of a fee they are willing to pay. We are looking into outside partnerships to avoid or minimize students' fees.

ASWSUTC wanted to give back to the students and serve the community. Below are just a few highlights of how we engaged in service opportunities:

- Service Week – Student volunteers participated in a different community service project each day.
- ASWSUTC Scholarship – \$1,000 scholarship that students can be eligible for just by filling out the general WSU scholarship and mentioning how ASWSUTC impacted them or how they contributed to ASWSUTC.
- ASWSUTC allocated eight \$100 book stipends from our 17A account to provide students with additional resources for academics.
- The Cougar House – ASWSUTC volunteered as a team to help build the Cougar House through Habitat for Humanity. We also encouraged others to participate and held volunteer events throughout the fall semester.
- In October, we partnered with the American Cancer Society and Tri-Cities Cancer Center to host a fun run for Breast Cancer Awareness and raised approximately \$400.

Students on our campus have expressed a need for financial assistance for fitness memberships in the local community. As one way to encourage health and well-being, ASWSUTC allocated \$5,000 for the Fitness Reimbursement Program. In fall, 50% of the funds have been distributed and we will continue to program in spring to distribute the remaining funds.

ASWSUTC received a \$2,950 dividend from the bookie this year and are using \$2,000 of it toward a Multicultural Night event happening in February 2017 and \$950 toward the repurposing of West 136, which would be implemented after the Student Union Building construction is complete. We are continuing to develop a plan for the use of the old student lounge (West 136) based on the campus' commitment to maintain the space for student programming and resources. Our plan is to allocate most of the space to clubs and organizations and use West 136C to create a Diversity and Inclusion Center, which would be developed by students. The idea of the Diversity and Inclusion Center originated through ASWSUTC presented to the Diversity and Inclusion Council. This is one of the ways

our ASWSUTC Director of Diversity Affairs has been working hard to improve diversity and inclusion through events and programs. Others diversity initiative include:

- Connecting clubs and organizations whose mission focuses on diversity and inclusion.
- Recognizing different cultures' holidays and important celebrations.
- Providing a diversity photo booth to provide a creative way to showcase students' opinions on diversity.
- Representing the student body on the Social Justice Institute planning committee.

The Student Union Building's construction is on schedule and expected to be finished before the start of Fall 2017. The SUB design committee is currently working on choosing furniture and accent colors. Additionally, the Student Union Governance Board is working on policies for the facility and a plan for food service within the facility.

Civic engagement on our campus has been improving mightily. Our ASWSUTC Director of Legislative Affairs has collaborated with the ASWSUTC executive board and other areas on campus to provide opportunities for students to be civically engaged. We had a very successful civic engagement week before elections and provided resources to and information to the campus, which resulted in over 75 students register to vote. ASWSUTC re-joined the Washington Student Association and we are hosting the WSA Board of Directors meeting for the first time on the WSU Tri-Cities campus in April 2017. Other initiatives include:

- CougVote – getting students to register to vote with the tagline “Donut” forget to vote.
- Mock Voting Booth – students were able to cast a voting for the presidential election.
- Elections Viewing Party – students gathered on campus to view the elections results.

The ASWSUTC Student Entertainment Board improved students outreach and has had very successful events that included students with a more diverse demographic. For example, the Ice Skating night was open to family and friends of WSU Tri-Cities, which allowed non-traditional students to attend the event with their families. SEB has also marketed events directly to our Student Veteran Center to be more inclusive of their needs. Additionally, ASWSUTC as a whole improved students' outreach this semester through tabling, forums, events on the nursing campus in Tri-Cities, and a monthly video called “Riverside Current” to inform students about ASWSUTC events and programs.

For the Spring 2017 semester, ASWSUTC will continue to provide experiences to enhance the campus for all students. Some of the programs include but are not limited to:

- Taking 26 students to Coug Day at the Capitol to join the other WSU campuses on February 19-20, 2017. We will be advocating mainly for college affordability.
- ASWSUTC is coordinating and hosting the annual 5k during Crimson Fest on March 31, 2017. We will collaborate with the Office of Student Life to provide this annual campus/community event.
- ASWSUTC is working with Academic Affairs to provide more resources to help students navigate their course scheduling.
- ASWSUTC is working with the Division of Enrollment Management and Student Services to provide a Freshman Academic Honors Reception.

ASWSUTC is looking forward to continuing serving students to improve the student experience on campus.

January 27, 2017

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: GPSA Report

SUBMITTED BY: Melanie Thornton, President

On behalf of GPSA, it is with great pleasure that I report the following:

Legislative Affairs: For the third year, GPSA will be taking 12 students to Cougar Day at the Capitol in Olympia, February 20th. This year, we hope to make legislators more aware of the research and teaching contributions to the state of Washington by our graduate-professional students, and continue to build relationships for future years. *Graduate Student Forum:* This semester, we will also be co-hosting a graduate student focused forum with President Schulz. Graduate-professional student issues came to the forefront in the Drive to 25 town halls this fall, and we look forward to continuing the conversation.

Professional Development Initiative: PDI has served over 700 graduate-professional students from 8 Colleges. 20% of our participation is via live stream from non-Pullman campus students. We have 13 workshops planned for Spring 2017: Networking, Interviewing, Negotiating, Academic Job Applications, Writing Strategies, Writers Block, Submitting Your Dissertation, Cover Letter, Work Life Balance, Career Path Panel, and Liberating Structures. President Schulz and Dr. Schulz will be co-leading a workshop on work-life integration for our constituents. GPSA is working with the President's Office to create a sustainable budget plan for PDI for future years.

National Association of Graduate and Professional Students (NAGPS): Jennifer Johnson, GPSA Senator and PhD student in Environmental & Natural Resource Sciences, was elected Director of Administration for the National Board. GPSA sent 4 officers to attend the National Conference at Stony Brook University. As legacy members of NAGPS, this is a great opportunity for GPSA leaders to meet peer graduate student government leaders to learn about best practices and pressing issues impacting graduate-professional students, and ultimately improve the effectiveness of our organization. NAGPS was where GPSA learned about the holistic professional development programs for graduate students at peer institutions.

Programs and Services

- *Affiliate Funding:* GPSA awarded \$15,000 to 29 graduate-professional registered student organizations for Spring 2017.
- *Community Service:* GPSA hosted a clothing drive for the Women's Resource Center during CCE'S Poverty Awareness Week. GPSA had a sponsored booth at the Halloween Carnival.
- *Study Center:* GPSA has a graduate-professional student only student center space in the Terrell Library with over 300 users. GPSA provides subsidized printing at 50%, free locker rentals and access to select computer software for research purposes.
- *Social Events:* Grad-prof student socialization is important, as it brings students together across disciplines and provides support and improves the quality of life for graduate-professional students. GPSA has had increased engagement and participation of our constituents at all of our social events. The Fall 2016 events are as follows: Ice Cream Social at Ferdinand's and served over 300 scoops of ice cream; Bowling Night at Zeppoz and rented out all 24 lanes for two hours for over 150 graduate students, friends and family; Winter Social at Banyans and had over 250 people in attendance; Coffee hour at Cafe Moro serving over 30 cups of coffee, and hosted two social hours at local establishments with over 150 people in attendance at each event.

January 27, 2017

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: APAC Report

SUBMITTED BY: Ray Acuña-Luna, Chair, Administrative Advisory Council

On behalf of the Administrative Professional Advisory Council, I want to wish you a Feliz Año Nuevo and thank you all for the incredible support you have given us this past year. We are looking forward to continuing working on behalf of all Administrative Professionals to improve their experience and WSU's presence in the world. I am happy to report on the following:

- As you all know, for the first time ever, APAC instituted campus-specific forums during the fall semester. Although the report of these forums is yet to be completed, trends and issues that came up during our conversations are as follows below:
 - Need for more accessible professional development opportunities
 - The creation of a mentoring program for APs
 - Better university-wide communication strategies and methods
 - Revamping the Tuition Waiver program for Faculty & Staff
- In the next couple of weeks, our council will be examining the report and looking at the feasibility of the items within. We are very appreciative of President Schulz for empowering APAC to take an active role in the changes that our constituencies want to see.
- As a result of some of the feedback received at the forums and supported by President Schulz, APAC will be exploring the possibility of providing a professional development opportunity free of charge for all APs to attend either in person or via AMS sometime in the spring semester. This will be the first tangible result of the forums. We will then examine how it can be improved to target the needs of our constituencies.

January 27, 2017

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Alumni Association Progress Report

SUBMITTED BY: Diane Kolb, WSUAA President

Twice as Nice? Reunions Return this Spring

By popular demand, Golden and Diamond Grad reunions return to spring. To accommodate our alumni, the WSUAA will host two sets of reunions in one year (Classes '56 and '66 last fall and Classes '57 and '67 this spring). Participants will gather in Pullman April 12-14. All alumni are welcomed to attend this celebration, with a special invitation to the 1957 & 1967 graduating classes. We've planned a long list of fun events to reconnect alumni with WSU, current students, and one another.

Celebrating 10 Years of Wine-By-Cougars

The Wine-By-Cougars (WBC) program celebrated its 10-year anniversary in 2016, supporting alumni wineries and spotlighting WSU's impact on Washington's booming wine industry. WBC has featured over 100 Cougar-connected wineries since the WSUAA launched it in 2006! Today over 1,200 bottles of Cougar-connected wine are shipped to nearly 600 WBC members in 32 states four times a year. Of course, Wine-By-Cougars also plays a big role in the wildly popular Feast Dinners (featuring Cougar-connected wineries, local ingredients, art, and entertainment) and the Cougar Collectors' Series (limited-edition wines that support student scholarships). Terrific wine that supports alumni wineries and WSU scholarships? We'll drink to that.

The Tastes of Tuscany and Other Alumni Trips Around the World

From May 26 – June 2, alumni can travel with President Kirk Schulz and First Lady Dr. Noel Schulz on an 8-day adventure to Tuscany designed by WSU Executive Chef Jamie Callison and the WSUAA. This trip includes visits to Florence, Siena, Cortona (and more), while experiencing the local culture, food, wine, and history. All year, the WSUAA partners with top travel companies to offer alumni exciting ways to see the world with other Cougs—from penguins of Antarctica to Arctic polar bears – the WSUAA spans the globe.

WSUAA—Always Connecting Cougs

ACTION ITEM #1

FY2018 Housing and Dining Rates (Melynda Huskey/Terry Boston)

January 27, 2017

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: FY2018 Housing and Dining Rates

PROPOSED: That the Board of Regents approve an increase in the Housing and Dining Rates not to exceed the following percentage from the FY2017 Rates.

Residence Halls:

2.6% (\$276) of the total weighted average for room and board (weighted average of a double room and level 2 dining plan)

Apartments:

2.5% of the total weighted average for apartment rates

SUBMITTED BY: Melynda Huskey, Interim Vice President for Student Affairs

SUPPORTING
INFORMATION:

The Housing and Dining System is a self-sustaining auxiliary unit which requires establishing room and board rates that are sufficient to meet bond covenants and support the University's strategic goals.

The Housing and Dining Advisory Board is comprised of student representatives from the Resident Hall Association (RHA), Associated Students of Washington State University (ASWSU), Graduate and Professional Students Association (GPSA), as well as representatives from the Budget Office, Finance & Administration, and Student Affairs.

The Housing and Dining Advisory Board met throughout the fall semester to review current operations and discuss operational changes anticipated for next year. The Advisory Board toured various facilities within the system and was provided notebooks containing detailed information with regard to budget, organizational charts, and system goals as they relate to the long range housing plan. Based upon student input, economic projections and system demands,

the rate recommendations were developed. The recommended increases received unanimous support from the Advisory Board. Pending Regents' approval, the new rates will begin with the start of fall semester 2017.

The Advisory Board is comprised of eight student representatives* and seven administrators as outlined below.

| Representative: | Area: |
|------------------------|----------------------------------|
| Isa Castro* | Resident Advisor |
| Parth Chandak* | Resident Technology Advisor |
| Taylor Christenson* | ASWSU President |
| Jordon Frost* | ASWSU Chief of Staff |
| Jessica Higginbotham* | Apartment Coordinator |
| Salman Ibrahim* | Assistant Hall Director |
| Sarah Randall* | RHA Representative |
| Stephanie Sjoberg * | GPSA Representative |
| Cyndi Arbour | Facilities Services |
| Terry Boston | Administrative Services |
| Gary Coyle | Dining Services |
| Edwin Hamada | Residence Life |
| Mollie Holt | Finance, Administrative Services |
| Karen Peterson | Budget Office |
| Bob Tattershall | Housing & Conference Services |

Washington State University Housing and Dining Residence Halls, Dining and Apartments Rate Proposal 2017-2018 Academic Year

Occupancy trends, Fall Census Day (10th day after classes start)

| | <u>Residence Halls</u> | <u>Single Student Apartments</u> | | <u>Family Apartments</u> | |
|--------------|------------------------|----------------------------------|---------------|--------------------------|---------------|
| 2013 | 5,146 | 862 | 96% occupancy | 821 | 92% occupancy |
| 2014 | 5,190 | 837 | 99% | 859 | 95% |
| 2015 | 5,400 | 829 | 98% | 875 | 97% |
| 2016 | 5,191 | 829 | 98% | 867 | 97% |
| 2017 (proj.) | 5,171 | 903 | 97% | 867 | 97% |

Chief Joseph, single student units, varied due to construction and refurbishment. 76 bed spaces will be added in fall 2017 for additional renovated units.

Revenue Assumptions

4,000 targeted freshmen class

Expense Assumptions

- 2.0% cost of living increase for employees per legislature approval
- 15.1% increase for temporary and student employees due to minimum wage increase
- 2.0% increase in food costs
- 1.2% increase in employee benefits
- 2.0% increase in utility costs
- 2.6% increase in perquisites
- 2.0% increase inflation on supplies and services

Target \$2.0 million for major repairs and equipment

Recommended Increases:

Apartments

| | |
|---------------------------|---------------|
| Single Student Apartments | increase 2.5% |
| Family Housing | increase 2.5% |

Residence Halls Room and Board

| | <u>2016-2017</u> | <u>2017-2018</u> | <u>Increase</u> | <u>%Increase</u> |
|----------------------------|------------------|------------------|-----------------|------------------|
| Residence hall double room | \$ 6,629 | \$ 6,835 | \$206 | 3.1% |
| Dining Plan, Level 2 | 4,148 | 4,218 | 70 | 1.7% |
| Total* | \$10,777 | \$11,053 | \$276 | 2.6% |

Total is the sum of weighted average double room and level 2 dining plan.

ACTION ITEM #2

WSU Vancouver, Vancouver School District (VSD) Ground Lease

(Olivia Yang/Lynn Valenter)

January 27, 2017

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Vancouver, Vancouver School District (VSD) Ground Lease (iTech Prep)

PROPOSED: That the Board of Regents delegate authority to the President, or designee, to complete negotiations for and execute a ground lease with the Vancouver School District, contingent upon: (1) satisfactory completion of any studies legally required prior to execution is the lease; (2) compliance with all applicable legal requirements, and (3) engagement in community outreach efforts led by the VSD.

SUBMITTED BY: Olivia Yang, Interim Vice President for Finance and Administration

BACKGROUND: Currently, Vancouver School District is leasing space for the fifth academic year in Clark Center. Clark Center is a building constructed by Clark College on the WSU Vancouver campus to house its nursing and academic transfer programs. The partnership provided for leased space beginning in 2012 to host grades 9-12 for iTech prep, a STEM early- college school. Grades 6-8 of iTech Prep are housed at an alternate location in Vancouver.

The success and growth of the program have outgrown the available space. Vancouver School District desires to construct a dedicated building on the WSU Vancouver campus to host grades 6-12 of iTech Prep classes and support activities. They intend to include this facility as part of a bond issue for public vote in February 2017. As a precursor to the bond vote, the parties have been negotiating terms for a ground lease from WSU with VSD to construct a new school at VSD expense. At the end of the lease term, and absent other agreement by the parties, the physical structure will be owned by WSU or the property will be re-instated to its pre-construction state.

A siting study was done under contract with ZGF (campus master plan architects) to consider alternative locations. The site presented here was selected from the options provided for Vancouver School District consideration. Should environmental or other construction concerns emerge, alternative sites directly south of the campus roadway shown would be viable alternatives by mutual agreement.

This location provides a dedicated area for grade 6-12 student activities, while providing access to campus facilities within about a 10 minute walk, all on campus. Pedestrian access to campus by VSD students allows for participation in classroom visits, research initiatives, presentations or attendance in enrolled classes. The external access allows for segregation of use by school buses, faculty and student parking and a dedicated area for minor students on a university campus. Additionally, the provision of utilities to this area of campus will be constructed by VSD to serve their building, and allow for the extension of these utilities to serve other adjacent WSU future needs. WSU will be able to use the VSD facilities (athletic facilities, large group meeting space). There is no financial cost incurred by WSU as a result of this ground lease.

Aerial Site Location



Board of Regents

WSU Vancouver, Vancouver School District (VSD) Ground Lease

Resolution # 170127-547

WHEREAS, the Board of Regents of Washington State University by virtue of RCW 28B.10.528 has authority to delegate by resolution to the President of the University, or designee, powers and duties vested in or imposed upon the Board by law and to enable the President, or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of the University.

RESOLVED: That the Board of Regents delegate authority to the President, or designee, to complete negotiations for and execute a ground lease with the Vancouver School District (VSD), contingent upon: (1) satisfactory completion of any studies legally required prior to execution is the lease; (2) compliance with all applicable legal requirements, and (3) engagement in community outreach efforts led by the VSD.

Dated this 27th day of January, 2017.

Chair, Board of Regents

Secretary, Board of Regents

ACTION ITEM #1

Board of Regents Policy on Delegation of Authority (Danielle Hess)

January 27, 2017

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Adoption of the Board of Regents Policy on Delegation of Authority, and Adoption of Resolutions Delegating Authority

PROPOSED: That the Board of Regents approve and adopt the proposed Policy on Delegation of Authority.

That the Regents adopt the following resolutions amending or clarifying certain existing delegations of authority:

- (1) Resolution 170127-539 delegating authority to the President or designee to approve changes to the *Faculty Manual*;
- (2) Resolution 170127-540 delegating authority to the President or designee to approve the following changes to the University's Washington Administrative Code Regulations: editorial changes, changes made pursuant to expedited and emergency rulemaking, and changes to parking and traffic regulations;
- (3) Resolution 170127-541 delegating authority to the President or designee to approve name changes to degree programs and to approve extensions of existing degree programs to another WSU campus, provided the extension is consistent with the institution's and the specific campus's strategic plans;
- (4) Resolution 170127-542 delegating authority to the President or designee to initiate legal action on behalf of the University upon approval of the Board Chair;
- (5) Resolution 170127-543 delegating authority to the President or designee to approve settlements of legal claims within the general business and financial affairs threshold of \$2,500,000 and time-sensitive contracts beyond the \$2,500,000 threshold;

- (6) Resolution 170127-544 delegating authority to the President or designee to approve operating agreements between WSU and the WSU Foundation, WSU Alumni Association, Washington 4-H Foundation, and other affiliated entities; and
- (7) Resolution 170127-545 delegating authority to the President or designee to assign temporary names to major facilities to indicate function until a permanent name is assigned.

SUBMITTED BY: Danielle A. Hess, Division Chief
WSU Division of the Attorney General's Office

SUPPORTING
INFORMATION:

The Regents discussed the proposed policy at the June and August 2016 retreats. It also was presented as a future action item at the November 2016 meeting. The only change since November 2016 was to the Resolution in paragraph 6 above, adding operating agreements with the 4-H Foundation and other WSU-affiliated entities to the list of operating agreements the President or designee may approve.

The policy is intended to provide clarity regarding delegated authority, as well as a central and accessible resource for Regents, University administrators, and others to determine when Board approval is needed.

The introduction to the policy articulates the Board's commitment to engaging in responsible institutional governance by reserving authority in certain key areas and delegating authority to the President or designee to manage and conduct the day-to-day affairs of the University.

The policy then describes the President's broad delegated authority and sets forth the areas in which the Board has reserved authority or partial authority, linking to the applicable Board resolutions containing the details of the delegations. A non-live web version policy has been provided to the Regents with active links to illustrate how the policy will function for the user.

The attached resolutions amend and/or provide clarification to existing delegations and will be linked to within the policy.

ATTACHMENTS: Draft Board of Regents Delegation of Authority Policy
Resolutions 170127-539 through 170127-545

DRAFT

Washington State University BOARD OF REGENTS POLICY MANUAL

Regents Policy # ____
Approved by Board of Regents, _____, 2017

Washington State University Board of Regents Policy on Delegation of Authority

POLICY AND PURPOSE

The Washington State University (University or WSU) Board of Regents (Board) is vested with full authority to manage the assets and affairs of the University. The Board's powers and duties are granted by state law, in particular the [Revised Code of Washington \(RCW\) 28B.30.150](#) and other statutory provisions. The Board has authority to delegate by resolution any of its powers and duties to the University President or designee. [RCW 28B.10.528](#).

It is the policy of the Board to engage in responsible institutional governance by delegating full authority, express and implied, to the President or designee to manage and conduct the affairs of the University, except for those matters reserved either by law or by the Board for the proper exercise of its fiduciary duties to the institution.

The policy delineates specific powers reserved by the Board and, conversely, powers that have been delegated to the President or designee. Any delegated authority continues to be subject to the ultimate authority of the Board. The Board reserves the right to intervene in any matter and to enact or amend such rules and policies as it deems necessary or proper to further the best interests of the University. In doing so, the Board acts as a whole, recognizing the Chair or designee as its spokesperson.

The Board will periodically review delegations and reserves the right to amend or rescind them at any time.

RESERVED AND DELEGATED AUTHORITY

The President or designee has been delegated broad authority to act in matters relating to the general business and financial affairs, academic affairs, organization, and management of the University, including express or implied authority to carry out the administration and operations of the University. The Board has reserved authority in specific areas as set forth below.

Links to the resolutions delegating authority to the President or designee are provided in each area. In the event of a conflict between the language in this policy and a particular resolution, the language in the resolution will take precedence.

(link) Resolution delegating general authority to President or designee

Board Administration

The Board has reserved the following authority in this area:

1. **To administer the Board.** To enact and amend Board Bylaws, enact and amend Board policies, establish standing and ad hoc committees, and otherwise organize, administer, and operate the Board.
2. **To appoint a Treasurer.** Pursuant to RCW 28B.30.130, the Board shall appoint a treasurer who shall be the financial officer of the Board.

University Personnel

The Board has reserved the following authority in this area:

1. **To select, appoint, and evaluate the University President.** This includes responsibility for setting the compensation and other terms and conditions of the President's employment, who shall serve at the pleasure of the Board.
2. **To hear faculty appeals of formal discipline, in accordance with the *Faculty Manual*.**
3. **To approve collective bargaining agreements.**
4. **To establish or amend retirement programs for employees.**

5. **To authorize legal defense and indemnification of employees, officers, or volunteers, subject to the following:**
 - a. The President is authorized to deny a request for legal defense and indemnification.
 - b. If any action, claim, or proceeding is filed against member(s) of the Board, the request shall be handled as follows:
 - i. If the request involves a minority of the members of the Board, it will be acted on by the remaining members of the Board.
 - ii. If the request involves a majority or all members of the Board, it will be acted on by the Washington State Attorney General, as provided in RCW 28B.10.842.

(link) Resolutions delegating authority to the President or designee–University personnel

University Rules and Policies

The Board has reserved the following authority in this area:

To adopt, amend, and repeal Washington Administrative Code (WAC) rules. However, the President or designee has authority to adopt, amend, and repeal expedited rules pursuant to RCW 34.05.353, emergency rules pursuant to RCW 34.05.350, and rules related to campus parking and traffic.

(link) Resolutions delegating authority to the President or designee–University rules and policies

Tuition and Fees

The Board has reserved the following authority in this area:

1. **To establish tuition.**
2. **To establish services and activities (S&A) fees and technology fees and to approve allocations.** However, the President has been delegated authority to adopt, amend, or repeal guidelines governing the establishment or funding of programs supported by S&A fees.
3. **To establish student fees.** To approve and implement new student fees or changes in student fees. However, the President or designee has authority to establish certain fees for goods, services, and access to University facilities, including but not limited to

application fees, transcript fees, graduate fees, identification card fees, orientation fees, late enrollment and payment fees, certification fees, and special course fees.

4. **To approve housing and dining rates.**
5. **To approve increases in certain parking rates and fines.** However, the President or designee has authority to approve annual increases in parking rates that do not exceed the U.S. Department of Labor CPI Index (Western) and annual increases in hourly rates that do not exceed \$.05 per hour.

(link) Resolutions delegating authority to the President or designee—tuition and fees

Academics, Planning, and University Structure

The Board has reserved the following authority in this area:

1. **To set admission requirements.**
2. **To structure the University.** To establish or abolish colleges and academic departments, and to approve reorganizations of academic and non-academic units.
3. **To authorize degree programs.** To establish or discontinue a degree. However, the President or designee has authority to approve name changes to degree programs and to approve the extension of an existing WSU degree program to another WSU campus, provided the extension is consistent with the institution's and the specific campus's strategic plans.
4. **To approve the University-wide and individual campus strategic plans.**
5. **To approve the campus master plans.**

(link) Resolutions delegating authority to the President or designee—academics, planning, and University structure

Budget, Business, and Finance

The Board has reserved the following authority in this area:

1. **To approve budget requests.** To approve the University's capital and operating budget requests to the state legislature.
2. **To authorize debt.** To authorize University debt, in accordance with the Washington State Board of Regents Debt Management Policy.

3. **To approve certain capital projects.** To approve contracts for capital projects when the estimated total cost is greater than five million dollars (\$5,000,000) for projects funded solely by state appropriated capital sources, or one million dollars (\$1,000,000) for projects funded in whole or in part by non-appropriated sources. The threshold amount includes all phases of the project, from selection of the architect to award of construction contract.
4. **To approve certain real estate transactions.** To approve the sale, purchase, lease, or granting of a security or other interest in real estate where the property value exceeds one million dollars (\$1,000,000).
5. **To approve certain contracts relating to the general business and financial affairs of the University.** To approve contracts, settlements of legal claims, and other instruments relating to the general business and financial affairs of the University when the anticipated cost or value to the University exceeds two million five hundred thousand dollars (\$2,500,000). However, the President or designee has authority to approve specific contracts without limitation as set forth in various resolutions delegating authority (link below).

[\(link\) Resolutions delegating authority to the President or designee—budget, business, and finance](#)

Naming and University Recognition

The Board has reserved the following authority in this area:

1. **To name colleges, academic departments, other major organizational units, and buildings.** To name all major organizational units and University facilities in accordance with the University's Facilities Names Policies and Procedures (Executive Policy #9, *Executive Policy Manual*). However, the President or designee has authority to assign temporary names to major facilities to indicate function.
2. **To award honorary degrees.**
3. **To designate Regents' Distinguished Alumni.**

[\(link\) Resolutions delegating authority to the President or designee—naming and University recognition](#)

ASSISTANCE

For questions about this policy, please contact the Office of the President.

BOARD OF REGENTS

Delegation to Approve Revisions to Faculty Manual

Resolution #170127-539

WHEREAS, RCW 28B.30.095, RCW 28B.30.100, and RCW 28B.30.150 vest the governance and management of Washington State University (WSU) in the Board of Regents of WSU;

WHEREAS, the Board of Regents is authorized by RCW 28B.10.528 to delegate to the President of WSU or designee powers and duties vested in or imposed upon the Board of Regents by law and to enable the President or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of WSU;

WHEREAS, the WSU *Faculty Manual* states that the President has final authority to approve changes to the *Faculty Manual*, upon the recommendation of the Faculty Senate; and

WHEREAS, the Board of Regents has determined that it is in the best interests of WSU for the President to have such authority;

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents hereby delegates authority to the President or designee to approve revisions to the *Faculty Manual*, provided that a summary of any revisions, other than editorial changes, is presented to an appropriate committee of the Board of Regents as an information item at the next regularly scheduled Board of Regents meeting.

DATED this 27th day of January, 2017.

Chair, Board of Regents

Vice Chair, Board of Regents

BOARD OF REGENTS

Delegation of Limited Rule-Making Authority

Resolution #170127-540

WHEREAS, RCW 28B.30.095, RCW 28B.30.100, and RCW 28B.30.150 vest the governance and management of Washington State University (WSU) in the Board of Regents of WSU;

WHEREAS, the authority of the Board of Regents includes authority to adopt rules pursuant to the Washington Administrative Procedure Act, chapter 34.05 RCW; and

WHEREAS, the Board of Regents is authorized by RCW 28B.10.528 to delegate to the President of WSU or designee powers and duties vested in or imposed upon the Board of Regents by law and to enable the President or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of WSU;

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Board of Regents hereby confirms and continues prior delegations to the President or designee to adopt, amend, and repeal expedited rules pursuant to RCW 34.05.353 and emergency rules pursuant to RCW 34.05.350; and
- (2) The Board of Regents hereby delegates authority to the President or designee authority to adopt, amend, and repeal rules related to campus parking and traffic;

PROVIDED, HOWEVER, that a summary of any action taken pursuant to this delegation is presented to an appropriate committee of the Board of Regents as an information item at the next regularly scheduled Board of Regents meeting.

DATED this 27th day of January, 2017.

Chair, Board of Regents

Vice Chair, Board of Regents

BOARD OF REGENTS

Delegation of Authority to Approve Degree Name Changes and Extension of Existing Degrees

Resolution #170127-541

WHEREAS, RCW 28B.30.095, RCW 28B.30.100, and RCW 28B.30.150 vest the governance and management of Washington State University (WSU) in the Board of Regents of WSU;

WHEREAS, the Board of Regents is authorized by RCW 28B.10.528 to delegate to the President of WSU or designee powers and duties vested in or imposed upon the Board of Regents by law and to enable the President or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of WSU; and

WHEREAS, the President previously has been delegated broad authority to act in the management of academic matters at WSU;

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Board of Regents hereby delegates to the President or designee authority to approve name changes to degree programs, upon the recommendation of the Faculty Senate; and
- (2) The Board of Regents hereby delegates authority to the President or designee authority to extend existing WSU degree programs to another WSU campus upon the recommendation of the Faculty Senate, provided the extension is consistent with the institution's and the specific campus's strategic plans;

PROVIDED, HOWEVER, that a summary of any action taken pursuant to this delegation is presented to an appropriate committee of the Board of Regents as an information item at the next regularly scheduled Board of Regents meeting.

DATED this 27th day of January, 2017.

Chair, Board of Regents

Vice Chair, Board of Regents

BOARD OF REGENTS

Delegation of Authority to Commence Litigation

Resolution #170127-542

WHEREAS, RCW 28B.30.095, RCW 28B.30.100, and RCW 28B.30.150 vest the governance and management of Washington State University (WSU) in the Board of Regents of WSU;

WHEREAS, the Board of Regents is authorized by RCW 28B.10.528 to delegate to the President of WSU or designee powers and duties vested in or imposed upon the Board of Regents by law and to enable the President or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of WSU;

WHEREAS, the President has been delegated authority to act in matters relating to the general business and financial affairs of WSU; and

WHEREAS, the need to commence litigation or to file notice of appeal may arise at a time when it is not feasible for the Board of Regents to meet;

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents hereby confirms and continues prior delegations of authority to the President or designee to commence litigation or other legal action in any court or tribunal having jurisdiction; to file claims, cross claims, or third-party complaints in existing litigation; and to file notices of appeal or otherwise seek review of a court decision;

PROVIDED, HOWEVER, that no new legal action shall be initiated in which WSU is the plaintiff and complaining party without prior approval of the Chair of the Board of Regents, or in the absence of the Chair, the Vice Chair of the Board of Regents.

DATED this 27th day of January, 2017.

Chair, Board of Regents

Vice Chair, Board of Regents

BOARD OF REGENTS

Delegation of Authority to Approve Settlement Agreements and Time-Sensitive Contracts

Resolution #170127-543

WHEREAS, RCW 28B.30.095, RCW 28B.30.100, and RCW 28B.30.150 vest the governance and management of Washington State University (WSU) in the Board of Regents of WSU;

WHEREAS, the Board of Regents is authorized by RCW 28B.10.528 to delegate to the President of WSU or designee powers and duties vested in or imposed upon the Board of Regents by law and to enable the President or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of WSU; and

WHEREAS, the President has been delegated authority to act in matters relating to the general business and financial affairs of WSU;

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Board of Regents hereby delegates authority to the President or designee to enter into agreements for the purposes of settlement of legal claims or potential legal claims when the total costs to WSU are estimated to be less than \$2,500,000; and
- (2) The Board of Regents hereby delegates authority to the President or designee to execute time-critical contracts and other instruments requiring action between scheduled Board meetings; PROVIDED, however, that when the total costs to WSU are estimated to exceed \$2,500,000, the President consults with the Chair of the Board, or Vice Chair if the Chair is unavailable, prior to the execution of such contract or instrument; and PROVIDED FURTHER, that the agreement or instrument is presented to an appropriate committee of the Board of Regents as an information item at the next regularly scheduled Board of Regents meeting.

DATED this 27th day of January, 2017.

Chair, Board of Regents

Vice Chair, Board of Regents

BOARD OF REGENTS

Delegation of Authority to Approve Operating Agreements with the WSU Foundation, WSU Alumni Association, Washington 4-H Foundation, and Other WSU-Affiliated Entities

Resolution #170127-544

WHEREAS, RCW 28B.30.095, RCW 28B.30.100, and RCW 28B.30.150 vest the governance and management of Washington State University (WSU) in the Board of Regents of WSU;

WHEREAS, the Board of Regents is authorized by RCW 28B.10.528 to delegate to the President of WSU or designee powers and duties vested in or imposed upon the Board of Regents by law and to enable the President or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of WSU;

WHEREAS, the President has been delegated authority to act in matters relating to the general business and financial affairs of WSU;

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents hereby delegates authority to the President or designee to approve, amend, and execute operating agreements with the WSU Foundation, the WSU Alumni Association, the Washington 4-H Foundation, and any other WSU-affiliated entity;

PROVIDED, HOWEVER, that a summary of any changes, other than editorial changes, is presented to an appropriate committee of the Board of Regents as an information item at the next regularly scheduled Board of Regents meeting.

DATED this 27th day of January, 2017.

Chair, Board of Regents

Vice Chair, Board of Regents

BOARD OF REGENTS

Delegation of Authority to Assign Temporary Names to Major Facilities

Resolution #170127-545

WHEREAS, RCW 28B.30.095, RCW 28B.30.100, and RCW 28B.30.150 vest the governance and management of Washington State University (WSU) in the Board of Regents of WSU;

WHEREAS, the Board of Regents is authorized by RCW 28B.10.528 to delegate to the President of WSU or designee powers and duties vested in or imposed upon the Board of Regents by law and to enable the President or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of WSU;

WHEREAS, the President has been delegated authority to act in matters relating to the general business and financial affairs of WSU; and

WHEREAS, WSU has enacted Facilities Names Policies and Procedures (Executive Policy #9, *Executive Policy Manual*), which sets forth criteria and procedures for naming major and minor facilities;

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents hereby delegates authority to the President or designee to assign temporary names to major facilities to indicate function until a permanent name is assigned in accordance with WSU's Facilities Names Policies and Procedures.

DATED this 27th day of January, 2017.

Chair, Board of Regents

Vice Chair, Board of Regents

ACTION ITEM #2

Delegation of Authority to Execute Agreements Related to Establishment of an International Student Center (Asif Chaudhry)

January 27, 2017

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Establishment of an International Student Center at WSU

PROPOSED: That the Board of Regents delegate authority to the President or designee to execute and implement agreements, including but not limited to service agreements and lease agreements, between Washington State University, IUP 2 LLP, and/or INTO Washington State University related to the establishment of the proposed international student center.

SUBMITTED BY: Asif Chaudhry, Vice President, International Programs

SUPPORTING INFORMATION: WSU, IUP 2 LLP, and INTO Washington State University are in the final stages of negotiating a services agreement outlining the parties' obligations relating to a major strategic initiative at Washington State University to enhance international diversity and to further prepare our students to be able to successfully navigate global challenges when they graduate.

Subject to Regents' approval, the agreement would establish an international center at WSU. It includes the following significant provisions:

- WSU would have access to a vast network of international offices and staff to recruit students for direct admission to degree programs at WSU.
- The parties would create a pathway program whereby international students who meet specified admission criteria (established in consultation with WSU faculty) and who need additional language instruction will be admitted to WSU as non-degree seeking students until they meet the requirements to matriculate to degree seeking status.

- The pathway program would be called “INTO Washington State University” and would be a joint venture owned by INTO and Cougar Property Holdings, with WSU participation on the board of directors.
- The pathway program would be housed in WSU’s Krugel Hall, which presently houses the Intensive American Language Center (IALC).
- WSU would lease all facilities for the pathway program to INTO Washington State University at fair market value. The parties would enter into a lease agreement with an initial 15-year term, consistent with the services agreement.
- WSU would retain sole responsibility over academic matters and admission decisions.
- The basic financial structure of the agreement is as follows:
 - Fees to participate in the pathway program will be set by the board of directors for the joint venture, assessed and collected from pathway students by the joint venture.
 - The joint venture will reimburse WSU for cost of services provided to pathway students, such as: academic instruction, housing, dining, student activities, and facility use (facility lease).
 - The pathway program is to be a self sustaining program. Revenue generated in excess of expense, if any, will be distributed to joint venture partners.
 - Students successfully completing the pathway requirements will matriculate to WSU as a degree-seeking students, and will be assessed standard tuition and fees like all international students at WSU.

A successful implementation of this collaboration is expected to bring WSU to par its peer institutions, with the goal of increasing the percentage of international students from the current seven (7) percent to almost 18 percent over the next 10 years. The program is designed to bring additional international students without displacing domestic students. The program is also in alignment with the University Strategic Plan and the Drive to 25 Initiative.

BOARD OF REGENTS

Delegation of Authority to Execute Agreements Related to the Establishment of an International Student Center

Resolution #170127-546

WHEREAS, RCW 28B.30.095, RCW 28B.30.100, and RCW 28B.30.150 vest the governance and management of Washington State University (WSU) in the Board of Regents of WSU;

WHEREAS, the Board of Regents is authorized by RCW 28B.10.528 to delegate to the President of WSU or designee powers and duties vested in or imposed upon the Board of Regents by law and to enable the President or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of WSU;

WHEREAS, the President has been delegated authority to act in matters relating to the general business and financial affairs of WSU;

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents hereby delegates authority to the President or designee to execute and implement agreements, including but not limited to service agreements and lease agreements, between Washington State University, IUP 2 LLP, and/or INTO Washington State University related to the establishment of the proposed international student center.

DATED this 27th day of January, 2017.

Chair, Board of Regents

Vice Chair, Board of Regents